



AGREED Minutes for the meeting held on 15 May 2025

		Action
1	Apologies + welcome RdLM	
2	Present: DH, LC, ET, EB, MC, MD, ZG, LP, PS, PD	
3	Minutes of previous meeting on 13 February 25 Minutes were agreed as final and will be posted on the website.	PD/PS
4	Corrections and any matters arising from previous minutes that are not on the agenda There were no corrections or matters arising.	
5	Website and RARA emails update Despite a disappointing lack of traffic to the website after all PS' work and heroic efforts to redesign and reorganise the website, the committee agreed that the most important functions remained 'transparency and accountability'. MC to redesign the RARA letterhead to include the web address. PD to highlight the website and include the web address in all correspondence. PS to simplify the RARA email address system and ensure that all committee members were receiving emails. PS offered to add a 'trades page' button on the home page	PD/ MC/ PS

6	23-24 Financial year - presentation of accounts Year-end Accounts as at 30 April 2025 were presented to the committee. £5,660 outstanding contributions to the road fund were collected within the year. Expenses of £749.56* were paid out. RARA received £452.15 in interest on the savings account (since 2023). The total across both bank accounts as at 30 April was £20,832.15. (NB. £200 of this total is held for the Defibrillator fund plus a further £50, received for a solicitors' conveyancing pack. Although this money is held in the RARA bank account, it is listed separately from the road repair fund.) Historic and outstanding contributions amount to £7,950. Some households are paying savings fund arrears of £20 per month. We continue to collect from the vast majority of households, but a small minority will not pay into the savings fund or for their share of previous road repairs paid in full by RARA. As each of these properties changes hands, RARA will invoice 1/60th of the cost of repairs to date. *Expenses within the year – IONOS (invoices were received for outstanding payments dating back to 2021. These have been paid in full. D & O insurance costs for committee insurance and some bank charges were noted. The committee discussed the accounts and expenses sheet as presented. AC and EB will meet RJ on 19 May 25 evening and present the accounts for her examination and approval. <i>(Post-meeting note: this meeting took place as planned and the accounts were examined and signed off by RJ)</i>	AC/ EB/RJ
7	RARA bank account arrangements & finance update The minutes of the Treasurer's handover meeting on 6 March '25 (circulated with the agenda 15 May 25) were agreed as a true record and reflection of roles and responsibilities. It was agreed that £8000 should be transferred from the current account to the savings account.	EB
8	Preparation for AGM on Monday 16th June 25 A draft agenda was presented and agreed for circulation. PD to prepare an invitation, covering email, year-end accounts, draft AGM minutes from '24, nomination papers etc and send to DH for final approval. Papers to be sent out by 1st June latest.	PD/ DH
9	No Left Turn & yellow lines update Nazeing Parish Council (NPC) returned no objections to Essex Highways proposal to install yellow lines at the junction of Riverside Avenue with Old Nazeing Road (ONR). DH has been in communication with one resident who remains unhappy about the yellow lines proposal. DH to contact Essex Highways for an update. Despite regular chasing from NPC, ET and a resident, there is no discernible progress on the 'no left turn' sign. Committee noted another road traffic accident at the junction of ONR with New NR caused by a vehicle attempting to turn left.	ET/DH

10	Defibrillator update LC advised sourcing from British Heart Foundation and opting for a fully automated system which is less stressful in an emergency. Electricity charge per annum would be a few pounds. External cases can be alarmed/not lockable (£120) or lockable (£600). Replacement batteries cost between £100 and £300. Decision needs to be made about paediatric capability and therefore replacement paediatric pads (£65-£140). Adult pads £80-£150. A weekly checking system would need to be established. Further discussions needed. Committee agreed that Great Meadow residents would be invited to contribute to the costs as they would benefit from having a closer defibrillator.	LC
11	Summer Street Party. Theme and invitations along the lines of: "Bring some money - it may save your life!" MC will set up a QR donation code for RARA. A date for a planning meeting to be set by ZG. Alongside the usual and popular BBQ, a suggestion for discussion was that residents are asked to contribute 'international food' for donations per plate.	ZG/ MC
12	Update on the Chimes Development Ground works for Chimes Phase 3 due to commence June 25. A small group of Riverside Avenue residents living closest to Chimes Phase 3 land met with neighbour and developer Kevin Ellerbeck for an informal tour of the site and information exchange (27 April 25)	
13	Road surface update (if any) There were no updates reported.	

14	Any other business	ET/DH
	1. Keysers Road - emergency access/right of way. A concerned resident highlighted the apparent lack of access to Riverside Avenue via Keysers Road in the event of an emergency. A replacement post with fire brigade lock was suggested. ET and DH agreed to look into costs and potentially discuss with Keysers Road residents. Funding the post/lock will need further discussion (possibly at AGM) - if agreed by all parties. 2. Speeding on Riverside Avenue. Residents and Committee are concerned about the increase in speeding vehicles on the Avenue. Delivery drivers, particular residents and individual vehicles frequently speed and sadly often react aggressively to polite requests to slow down. PD to email and ask residents to be mindful themselves and to also ask their guests to observe the 10mph limit. 3. Nazeing Parish Council noticeboard on ONR. ET reported that NPC are obtaining costs to replace the Council's noticeboard as it has jammed and cannot be opened or updated! NPC are also considering removing the noticeboard. 4. Solicitor's conveyancing pack. An updated version was circulated and agreed. To be sent out when £100 admin fee received following invoice. PD & EB to add updates as required. 5. Welcome pack. An updated version was circulated and agreed. 6. Riparian rights. Riverside Avenue residents have been invited to a meeting organised in response to riverside properties loss of riparian rights to Canal and River Trust. 1 July 25 6.30pm. Broxbourne Cruising Club. 7. LC is to step down as a committee member at the AGM as she will no longer be resident in Avenue. Committee thanked her for her contribution to RARA, particularly the defibrillator fundraising and social events.	PD PD/EB

15	Agree dates of future meetings for 2025 Summer Event planning meeting Wednesday 11 June 25 RARA AGM 2024 Monday 16 June 25 - The Crown Committee Meeting Thursday 3 July 25 Summer Event. Saturday 19 July 25 - TBC Committee Meeting Thursday 2 October 25 - TBC Committee Meeting Thursday 4 December 25 - TBC	
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(The notes overleaf were not part of the meeting but hopefully, useful information for future discussions about a possible defibrillator for Riverside Avenue. Apologies for the dodgy formatting ! PD)

BRITISH HEART FOUNDATION RECOMMENDATIONS FOR RIVERSIDE AVENUE



IPAD SP1 fully automatic defibrillator and lockable DefibSafe 3 external cabinet package

- Fully automatic for ease of use
- Up to 90 dB for noisy environments with ambient noise detection
- Defibrillator IP55 rating for use in wet weather conditions
- Dual adult/child pads prevent the needs to switch pads during an emergency. Child mode switch operated via switch on the device
- Detects whether CPR is being performed, will alert rescuer with audio responses
- External cabinet allows Emergency Services to pin point your location
- Cabinet can be set up as locked or easy access
- Temperature control system to maintain operating temperature for the defibrillator
- 10-year warranty
- £840 inc. VAT estimated 10-year maintenance costs excluding initial purchase and emergency use

£ 1,628

SKU: SP1FBUNDLE004



EXC VAT

IPAD SP1 fully automatic defibrillator and unlocked DefibSafe 2 external cabinet package

- Fully automatic for ease of use
- Up to 90 dB for noisy environments with ambient noise detection
- Defibrillator IP55 rating for use in wet weather conditions
- Dual adult/child pads prevent the needs to switch pads during an emergency. Child mode switch operated via switch on the device
- Detects whether CPR is being performed, will alert rescuer with audio responses
- Single-handed entry handle for easy access during an emergency
- Cabinet made from corrosion and impact resistant polyethylene. Suitable for outdoor use
- Heated to maintain operating temperature for the defibrillator
- 10-year warranty
- £840 inc. VAT estimated 10-year maintenance costs excluding initial purchase and emergency use

£ 1,557.99

SKU: SP1FBUNDLE005



Cardiac Science Powerheart G5 fully automatic defibrillator and unlocked DefibSafe 2 external cabinet package

- Fully automatic for ease of use
- Defibrillator IP55 rating for use in wet weather conditions
- Ideal for offices with up to 80 dB volume level
- Meets rigorous military standards for shock, vibration and drop testing
- Enhanced daily self-checks
- Suitable for use on patients 8 years of age and older. Additional

pediatric pads sold separately for use on children under 8 years old

- Single-handed entry handle for easy access during an emergency
- Cabinet made from corrosion and impact resistant polyethylene. Suitable for outdoor use
- Heated to maintain operating temperature for the defibrillator
- 8-year warranty
- £1,130 inc. VAT estimated 10-year maintenance costs excluding initial purchase, emergency use and pediatric pad costs

£ 1,803.99

SKU: CSG5FBUNDLE004



ZOLL AED 3 fully automatic defibrillator and unlocked DefibSafe 2 external cabinet package

- Fully automatic for ease of use
- Up to 96 dB for noisy environments
- Defibrillator IP55 rating for use in wet weather conditions
- Easy to follow video instructions
- Option to subscribe to PlusTrac central maintenance system with WiFi reporting
- Suitable for use on patients ages 1+
- Dual adult/child pads to easily switch between child mode button on device to switch between two patient modes
- Single-handed entry handle for easy access during an emergency
- Cabinet made from corrosion and impact resistant polyethylene. Suitable for outdoor use
- Heated to maintain operating temperature for the defibrillator
- 8-year warranty
- £792 inc. VAT estimated 10-year maintenance costs excluding initial purchase and emergency use

£ 2,133.99

SKU: AED3FBUNDLE004



ZOLL AED Plus fully automatic defibrillator and unlocked DefibSafe 2 external cabinet package

- Fully automatic for ease of use
- Up to 103 dB for noisy environments
- Defibrillator IP55 rating for use in wet weather conditions
- Lid acts as a head support to keep airwaves open
- Suitable for use on patients ages 1+, additional pediatric pads sold separately for use on children under 8 years old
- Single-handed entry handle for easy access during an emergency
- Cabinet made from corrosion and impact resistant polyethylene. Suitable for outdoor use
- Heated to maintain operating temperature for the defibrillator
- 5-year warranty
- £492 inc. VAT estimated 10-year maintenance costs excluding initial purchase, emergency use and pediatric pad costs.

£ 1,761.99

SKU: PLUSFBUNDLE004



ZOLL AED 3 fully automatic defibrillator and lockable external DefibSafe 3 cabinet package

- Fully automatic for ease of use
- Up to 96 dB for noisy environments
- Defibrillator IP55 rating for use in wet weather conditions
- Easy to follow video instructions
- Option to subscribe to PlusTrac central maintenance system with WiFi reporting
- Suitable for use on patients ages 1+
- Dual adult/child pads prevent the needs to switch pads during an emergency. Child mode switch operated via button on the device
- External cabinet allows Emergency Services to pin point your location
- Cabinet can be set up as locked or easy access
- Temperature control system to maintain operating temperature for the defibrillator
- 8-year warranty
- £792 inc. VAT estimated 10-year maintenance costs excluding initial purchase and emergency use

£ 2,194

SKU: AED3FBUNDLE005



ZOLL AED Plus fully automatic defibrillator and lockable external DefibSafe 3 cabinet package

- Fully automatic for ease of use
- Up to 103 dB for noisy environments
- Defibrillator IP55 rating for use in wet weather conditions
- Lid acts as a head support to keep airwaves open
- Suitable for use on patients ages 1+, additional pediatric pads sold separately for use on children under 8 years old
- External cabinet allows Emergency Services to pin point your location
- Cabinet can be set up as locked or easy access
- Temperature control system to maintain operating temperature for the defibrillator and alarm when opened
- 5-year warranty
- £492 inc. VAT estimated 10-year maintenance costs excluding initial purchase, emergency use and pediatric pad costs

£ 1,822

SKU: PLUSFBUNDLE005



Cardiac Science Powerheart G5 fully automatic defibrillator and lockable DefibSafe 3 external cabinet package

- Fully automatic for ease of use
- Defibrillator IP55 rating for use in wet weather conditions
- Ideal for offices with up to 80 dB volume level
- Meets rigorous military standards for shock, vibration and drop testing
- Enhanced daily self-checks
- Suitable for use on patients 8 years of age and older. Additional pediatric pads sold separately for use on children under 8 years old
- External cabinet allows Emergency Services to pin point your location

- Cabinet can be set up as locked or easy access
- Temperature control system to maintain operating temperature for the defibrillator
- 8-year warranty
- £1,130 inc. VAT estimated 10-year maintenance costs excluding initial purchase, emergency use and pediatric pad costs

£ 1,864

SKU: CSG5FBUNDLE005



HeartSine Samaritan PAD 360P fully automatic defibrillator and external lockable DefibSafe 2 cabinet package

- Fully automatic for ease of use
- IP56 rating for use in wet weather conditions
- Suitable for use on patients 8 years of age and older. Additional pediatric pads cartridge sold separately for use on children under 8 years old
- Small and lightweight
- External cabinet allows Emergency Services to pin point your location
- Cabinet features a stainless steel mechanical lock with a coded keypad
- Cabinet made from corrosion and impact resistant polyethylene. Suitable for outdoor use
- Heated to maintain operating temperature for the defibrillator
- 8-year warranty
- £390 inc. VAT estimated 10-year maintenance costs excluding initial purchase, emergency use and pediatric pad costs
- Please note: after an emergency both pads and battery cartridge will need to be replaced

£ 1,523

SKU: PAD360PBUNDLE003



HeartSine Samaritan PAD 360P fully automatic defibrillator and external unlocked DefibSafe 2 cabinet package

- Fully automatic for ease of use
- IP56 rating for use in wet weather conditions
- Suitable for use on patients 8 years of age and older. Additional pediatric pads cartridge sold separately for use on children under 8 years old
- Small and lightweight
- Single-handed entry handle for easy access during an emergency
- Cabinet made from corrosion and impact resistant polyethylene. Suitable for outdoor use
- Heated to maintain operating temperature for the defibrillator
- 8-year warranty
- £390 inc. VAT estimated 10-year maintenance costs excluding initial purchase, emergency use and pediatric pad costs
- Please note: after an emergency both pads and battery cartridge will need to be replaced

£ 1,504

SKU: PAD360PBUNDLE004