



Minutes for the meeting to be held on 7 March 2024

		Action
1	Apologies: Zoe Grist, Kate Osborne	
2	Present: David Haldearn (DH), Linda Payne (LP), Rob De La Mare (RDLM), Elaine Thatcher (ET), Penny Dixie (PD), Alison Carey (AC), Mark Carey (MC)	
3	Minutes of previous meeting on 4 December 23 Agreed	
4	Corrections and any matters arising from previous minutes that are not on the agenda There were no corrections. Item 7: 'Management liability/ directors and officers insurance' has been taken out and Committee noted that the Treasurer has now reimbursed DH in full. Item 5: Salt stocks have yet to be distributed.	MC
5	AGM draft minutes and distribution Draft AGM minutes to be uploaded to RARA website. The URLs for the documents to be included in a general email together with the Riverside Avenue map and a pdf of the road surface survey.	MC PD/DH
6	Yellow lines petition. Committee agreed the final version of the petition which will be printed and distributed by 'knock and drop' on Thursday 21st March. Results to be presented to next meeting on Thursday 2 May '24	DH/PD
7	Road surface survey follow up. MC to upload a pdf of the survey to the RARA website. This pdf, photographs and approximate measurements showing the extent of the repairs needed, to be used as a basis for advice on likely cost of remedial works. Approx measurements will be taken on Monday 18 May '24	MC PD MC/ DH

8	<p>Finance update</p> <p>See item 4:7: Chair has been reimbursed for insurance cost outlay. Annual statements/invoices have been prepared for each household for distribution in April '24. LP offered to assist.</p> <p>RARA currently has £10,156 in a 32 days notice interest bearing account plus £5,079 in the current account.</p> <p>Residents should be reminded that they can make monthly payments by standing order or pay annually or quarterly into the road fund. Those few households who do not contribute to the road fund and were resident at the time of the previous repairs will be sent an invoice for 1/60th costs.</p> <p>'Road fund' to go onto next agenda for Committee. Rising costs may mean that contributions need to be increased in future, after consideration at the AGM</p>	<p>AC/ LP</p> <p>PD</p>
9	<p>Christmas party report. Christmas party on 22 December '23 outside Ashford House was very well attended and a great success. 'New' residents met their neighbours. £60 was raised and donated to the East Essex & Herts Air Ambulance, £60 was raised and donated to the Multiple Sclerosis Society. There was no (£ zero) cost to RARA.</p>	
10	<p>Any other business</p> <p>PD suggested holding a coffee/cake fundraiser for Isobel Hospice and as a day time social event. LP/PD to meet and discuss further.</p>	<p>PD/LP</p>
11	<p>Agree dates of future meetings</p> <p>Committee Meeting & party planning Thursday 2 May 24 - TBC Summer street party Sunday 2 June 24 - TBC Committee Meeting Thursday 18 July 24 - TBC Committee Meeting Thursday 3 October 24 - TBC RARA AGM 2024 Thursday 21 November 24 - TBC</p>	<p>ALL</p>